



- (c) i) Do you store negotiable securities on your premises?  Yes  No      ii) Are securities subject to the joint control of two or more employees?  Yes  No
- (d) i) How frequently is an inventory of merchandise conducted?      ii) By whom?
- (e) Is there personal supervision of the business activities on a daily basis by an Owner, Partner or Director?  Yes  No

**5. PRIOR INSURANCE**

(a) Has any similar insurance been declined or cancelled during the past three years?  Yes  No (If "Yes", please explain)

(b) Prior insurance to be superseded: \_\_\_\_\_ Check here if none: \_\_\_\_\_

Form of Insurance:	Effective Date:	Expiration Date:	Limit of Insurance:	Name of Insurance Company:

**6. LOSS HISTORY**

Enter all claims or occurrences that may give rise to claims for the prior 5 years \_\_\_\_\_ Check here if none: \_\_\_\_\_

Date of Occurrence:	Type/Description of Occurrence or Claim	Date of Claim	Amount Paid	Claim Status (Open or Closed)

Comments/Corrective Action Taken: \_\_\_\_\_

**7. CLASSIFICATION OF EMPLOYEES AND LOCATIONS (Coverage Forms 1a & 1b)**

(a) Classification of Employees: (i) Number of Officers: \_\_\_\_\_ (ii) List the number of employees in the following classifications:

Accountants/Asst. Accountants	Custodians	Purchasing Agents/Asst. Agents
Adjusters	Delivery Persons	Receiving Clerks
Administrators/Asst. Administrators	Demonstrators	Refinery Gauges of Oil Companies
Appraisers/Asst. Appraisers	Detectives	Salespeople
Attorneys	Dieticians who order food	Security Personnel
Auditors/Asst. Auditors	Drivers and Drivers' Helpers	Service Station Attendants
Bookkeepers	Floor Walkers	Shipping Clerks
Bursars/Asst. Bursars	Food Inspectors	Storekeepers
Bus Drivers	Head Pharmacists	Storeroom Personnel
Buyers/Asst. Buyers	Instructors having custody of \$	Superintendents/Asst. Superintendents
Door to Door Salespeople	Janitors	Supervisors/Asst. Supervisors
Cashiers/Asst. Cashiers	Ledger Keepers	Taxi Drivers
Chairpersons	Locker Room Attendants	Teachers having custody of money
Chauffeurs	Maitre d's/Asst. Maitre d's	Timekeepers/Asst. Timekeepers
Checkers, food and beverage	Managers/Asst. Managers	Truck Drivers
Chefs who order food	Medical Directors	Warehouse Personnel
Collectors	Messengers, outside	Wine Cellar Personnel
Computer Programmers	Meter Readers who collect	Wine Stewards/esses
Comptrollers/Asst. Comptrollers	Payroll Distributors	All other employees who handle \$
Credit Clerks and Managers	Professors having custody of \$	

(iii) Number of all other employees: \_\_\_\_\_ (iv) Number of additional locations other than the head office: \_\_\_\_\_

**Any person who knowingly and with intent to defraud any insurance company or other person who files an application for insurance containing any false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime.**

Applicant's Signature:	Date:	Producer's Signature:	Date: